

A.C. Joshi Library
Panjab University, Chandigarh

No. _____

Dated : _____

Regd. Post

Quotation for fabrication of temporary stalls in a hall and other accessories for Book Fair at Panjab University, Chandigarh.

Dear Sir,

A.C. Joshi Library, Panjab University is going to organise a Book Fair for the Faculty and Students of Panjab University and its Affiliated Colleges at the ground in front of A.C. Joshi Library, Panjab University, Chandigarh from 14 to 18th November, 2017. You are requested to quote your lowest rates for the following work/items along with your past working experience for holding such type of Fairs upto 30.10.2017 at 3:00 p.m. in the office of University Librarian, Panjab University, Chandigarh.

- (i) The rate quoted for below items/work is for five days and erected fully furnished stalls in hanger (Super Structure) to be handed over to the organising Committee on the morning of 13th November, 2017.
- (ii) Installation, dismantling, handling & its security will be your sole responsibility for the item provided by you. Pre-receipted bill will be taken in triplicate addressed to the Organising Secretary, Panjab University Library for payment. The quantities cited above may vary according to the needs during the programme.
- (iii) Terms and conditions for supply of the above mentioned items with their most competitive rates should be mentioned separately inclusive of all taxes. University Librarian, Panjab University Chandigarh reserves the right to reject, any or all quotations without assigning any reason thereon.
- (iv) **Lowest-I firm shall be determined on the basis of overall cost quoted in the Quotation.**
- (v) **Work will be allocated on turnkey basis.**

The lowest rates should be quoted along with other terms and conditions and should be sent in a registered cover to the undersigned by 30.10.2017 upto 3:00 p.m. "Rates for fabrication of temporary stalls in a hall and other accessories for Book Fair" should be superscribed on the envelope.

Sl. No.	Items	Quantity	Rate	Amount
1.	Aluminum Hanger Structures with covered Mehlar Fabric (Fire Retardant) Size of the Hangers 25 x 45 mt			
2.	3mm thick brand new Carpet of desired colour For Hanger 25 x 45 mt			
3.	R8 system Stalls for Exhibition size 3x 3 mt Services to provide in single stall # Three side octanorm walls # Two Tables # Two Chairs # Three Spot Lights # One Power Socket 5 / 15amp # Dustbin # Fascia Plate with Company Name # 6 glass selfin each stalls			
4.	Signage at Venue Main PU Gates signage 10 x 6 Direction signage 3 x 6 Flex Gate at the Entry of Hanger 16 x 10 top 8 x 10 sides Back drop on stage 16 x 10ft Vertical Flags near venue passage	3pc 4pc 1gate 1pc 10 set		
5.	General Lighting inside the hanger & out side the hanger As per requirement	Rate to be quoted per light		
6.	Canopy Registration Setup 6 x 3mt # Registration Counters # Chairs # Power Socket # Carpet under the Counter stall # Fascia Plate with Registration Category	1set		
7.	Stage setup for Conference Aprox 20 x 12ft with carpeting and dais seating 6peoples, Podium and 100 people seating Arrangement with cushion chairs			
8.	Fans in the hanger			
9.	Genset for the Exhibition & Conference area 62kva with diesel			
10.	Sound System for Conference area & P. A System for Exhibition Area			
11.	Carpeting out side Venue aprox 300sqmt			
12.	Pagoda for Food court 15x15	3 Nos.		

(Dr. Raj Kumar)
University Librarian
A.C. Joshi Library
Panjab University,
Chandigarh.